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Meeting	Health and Well-Being Board
Date	21 <sup>st</sup> November 2013
<b>Subject</b>	<b>Forward Work Programme</b>
Report of	Director for People
Summary of item and decision being sought	To present the current 12 month forward work programme for the Health and Well-Being Board to comment on.

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Officer Contributors	Claire Mundle, Commissioning and Policy Advisor- Public Health / Health and Well-Being
Reason for Report	To enable the Health and Well-Being Board to schedule a programme of agenda items that will fulfil its remit
Partnership flexibility being exercised	The items contained in the work programme will individually take forward partnership flexibilities, including the powers Health and Well-Being Boards have assumed under the Health and Social Care Act 2012.
Wards Affected	All
Contact for further information	Claire Mundle, Commissioning and Policy Advisor- Public Health / Health and Well-Being, 020 8359 3478, <a href="mailto:Claire.Mundle@Barnet.gov.uk">Claire.Mundle@Barnet.gov.uk</a>
Appendices	Appendix A: Health and Well-Being Board 12 month Forward Work Plan (updated 4 <sup>th</sup> November 2013)  Appendix B: Statutory duties of Health and Well-Being Boards

## **1. RECOMMENDATION**

- 1.1 That the Health and Well-Being Board proposes any necessary additions and amendments to the 12 month forward work programme (attached at Appendix A).**

## **2. RELEVANT PREVIOUS DISCUSSIONS AND WHERE HELD**

- 2.1 Health & Well-Being Board- Governance - 25<sup>th</sup> April 2013
- 2.2 Health & Well-Being Board- Forward work plan - 31<sup>st</sup> January 2013
- 2.3 Health & Well-Being Board- Forward work programme for 2013/14 – 19<sup>th</sup> September 2013

## **3. LINK AND IMPLICATIONS FOR STRATEGIC PARTNERSHIP-WIDE GOALS (SUSTAINABLE COMMUNITY STRATEGY; HEALTH AND WELL-BEING STRATEGY; COMMISSIONING STRATEGIES)**

- 3.1 The forward work programme has been designed to cover both the statutory responsibilities of the Health and Well-Being Board and the key projects that have been identified as priorities by the Board at its various meetings and development sessions.
- 3.2 Approval and performance management of the Health and Well-Being Strategy has been included within the work programme and, when adopted, the Strategy will be the most significant determinant of future work programmes.

## **4 NEEDS ASSESSMENT AND EQUALITIES IMPLICATIONS**

- 4.1 None specifically arising from this report - but all items of business listed in the forward programme and presented at the Health and Well-Being Board will be expected to bear in mind the health inequalities across different parts of the Borough and will aim to reduce these inequalities. Individual and integrated service work plans sitting within the remit of the Health and Well-Being Board's work will need to demonstrate how the needs analysis contained in the Joint Strategic Needs Assessment (JSNA) has influenced the delivery options chosen, including differential outcomes between different communities.

## **5. RISK MANAGEMENT**

- 5.1 A forward work programme reduces the risks that the Health and Well-Being Board acts as a talking shop for the rubber stamping of decisions made elsewhere, or does not focus on priorities. It ensures that all decisions formally within the Board's statutory duties, Terms of Reference and other key issues relating to local health and care services are considered.

## **6. LEGAL POWERS AND IMPLICATIONS**

6.1 Health and Well-Being Boards have a number of statutory duties designated through the Health and Social Care Act (2012) that will inform what items should be taken to the Health and Well-Being Board meetings. These statutory duties are attached as Appendix B.

6.2 The Public sector equality duty at s149 of the Equality Act 2010 will apply to CCGs and local authorities who as public authorities must in the exercise of their functions have due regard to the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the 2010 Act.

## **7. USE OF RESOURCES IMPLICATIONS- FINANCE, STAFFING, IT ETC**

7.1 Any additions or amendments proposed by the HWBB will be managed within existing budgets.

## **8. COMMUNICATION AND ENGAGEMENT WITH USERS AND STAKEHOLDERS**

8.1 The forward work programme will be set by the Members of the Health and Well-Being Board but the Health Overview & Scrutiny Committee also has the opportunity to refer matters to the Board.

8.2 The twice yearly Partnership Board Summits will provide opportunity for the Health and Well-Being Board to engage with each of the Partnership Boards on the content of the forward work programme.

## **9. ENGAGEMENT AND INVOLVEMENT WITH PROVIDERS**

9.1 None at this stage.

## **10. DETAILS**

10.1 The forward work programme attached to this report supersedes the previous work programme presented on the 19<sup>th</sup> September to the Board, and suggests a refreshed schedule of reports and items for the following 12 months, reflecting the Board's statutory requirements, agreed priorities, and objectives set out in the Health and Well-Being Strategy.

10.2 The forward work programme attached in Appendix A has been amended to account for the dates of significant national and local health and well-being policy changes. This calendar of dates provides the Board with an additional reference point against which to schedule papers for the Health and Well-Being Board.

10.3 Board Members are asked to continue to review the forward work programme contained in this report on a regular basis and identify gaps and opportunities for both their own organisations and others, whose work is relevant to the strategic priorities of the Health & Well-Being Board.

- 10.4 A revised forward work programme will be formally published following discussion on this item at the Board meeting. There will be flexibility at later stages to move agenda items between Board meetings.
- 10.5 A copy of the draft forward work programme is attached at Appendix A for the Board's comments. The forward work programme also notes the dates of the Health and Well-being Board Financial Planning Group meetings, and those of the individual Partnership Boards.

## **11 BACKGROUND PAPERS**

None

Legal – SW  
CFO – AD